



PRESIDENT'S CABINET
February 20, 2018, 9:00 a.m.
Administration Building
3rd Floor Conference Room

Present: Dr. Dana Hoyt, Dr. Dick Eglsaer, Dr. Carlos Hernandez, Dr. Heather Thielemann,
Mr. Frank Holmes, Mr. Frank Parker, Mr. Bobby Williams, Mr. Mark Adams,
Ms. Kathy Gilcrease

MINUTES

1. Approval of Minutes from the February 5, 2018 Cabinet Meeting

Minutes from the February 5, 2018 Cabinet meeting were recommended for approval.

2. Space Changes – Hoyt

Dr. Hoyt discussed the purchase of the property at the corner of [REDACTED] Street. The [REDACTED] or the [REDACTED] is under consideration to be moved to this location. The University Bookstore will remain in the LSC. It was proposed to move the [REDACTED] office into the [REDACTED] office space. Dr Hoyt stated this would be a consideration if [REDACTED] funds become available.

3. Alumni Gardens Report – Hoyt

Dr. Hoyt discussed the Alumni Gardens Report with Cabinet. Mr. Holmes stated he did not think Option 2 was viable. Option 1 suggested expanding the gardens west toward the Dan Rather Building. It was mentioned to also expand east and use the old LSC loading dock. The problem with this option is a significant tree would need to be removed, and there would leveling problems to consider. Expanding the gardens west proposal would add approximately 500 bricks. Dr. Hoyt stated this would be fine as a temporary solution; however, a long-term plan needs to be considered.

5. Patent Report – Eglsaer

Dr. Eglsaer disbursed a summary of the Patent Report. Dr. Hoyt stated she just wanted Cabinet to review the current SHSU patents.

6. Finance & Operations Travel Policy FO-TR-13 – Hernandez

Dr. Hernandez discussed TR-13 policy with Cabinet. He stated this policy establishes guidelines for approval of travel expenses and reimbursement to the university if the employee has overpaid (i.e. – over tipping). Cabinet recommended approval of this policy.

7. Safety Walk Response – Hernandez

Dr. Hernandez reviewed with Cabinet the responses from his division to the “Safety Walk” report. The “Safety Walk” is sponsored by SGA and notes items on campus that will enhance safety. Dr. Hernandez stated all items have been addressed as of this date.

8. Preliminary Projections FY2019 Budget - Hernandez

Dr. Hernandez discussed the preliminary projections for the FY2019 Budget. There has been a decline in the income from appropriations. There was a discussion regarding the [REDACTED]

9. Executive Summary – Eglsaer

Mr. Eglsaer disbursed a handout for his executive summary.

Highlights mentioned:

- SACSCOC
 - Working with IT on web development
 - QEP committee to be formed to cover final topic
- Frontier Set
 - Improve developmental education with redesign of MATH 0333 (75% success rate)
 - Redesign of SAM Center to incorporate a professional advising model
 - Mandatory training for faculty teaching on-line classes
- Charter School
 - Reducing the number of locations from four to three
 - Skype partnership with schools in Coast Rica
 - Program marketing in place for the schools
 - Contact former [REDACTED] to tour campuses for possible funding options.
- DO Program
 - Grassroots luncheon held in Lufkin 2/19/18 with local county administrators
 - THECB assigned site review to a consultant
 - [REDACTED]
 - [REDACTED]
 - Approval through COCA moving forward.
- RFI
 - Developing a checklist for students

10. Executive Summary – Holmes

Mr. Holmes disbursed a handout for his executive summary.

Highlights mentioned:

- Campaign - [REDACTED]
- [REDACTED]
- Meetings/Events:
 - Athletic committee meeting – 2/22
 - Let's Talk event - 3/22
 - Samuel Houston Society Dinner - 4/14
 - Life Member Dinner – 2/24
 - Austin Alumni Dinner – 2/27
 - San Antonio Alumni Reception – 2/28
 - Washington/Austin Counties Alumni Event – 3/29
 - Spring Ring Ceremony – 4/3 (700 rings)
 - Annual Founders Day – 4/21
- Alumni Life Member goal reached – 3,000 (3,005)
- Digital *Heritage* magazine with Donor Report
- Let's Talk event marketing – videos, Facebook, newspaper

11. Executive Summary - Parker

Mr. Parker disbursed a handout for his executive summary.

Highlights mentioned:

- Flyers/brochures for Black History Month, Financial Literacy Week, Diversity Leadership Conference were disbursed
- [REDACTED]
- Planning for Sexual Assault Awareness Month – Theme “Redefining Power”
- Alternative Spring Break activities:
 - Camp Summit in Dallas – students work with special needs individuals
 - Community Collaborations International – Biloxi Mississippi – students will work on several project along the Gulf Coast
- Event Management Coordinator (LSC) – [REDACTED] hired.
- LSC Expansion moving forward.
- SHSU Recreational Sports will be recognized at the NIRSA Creative Excellence Awards in the Social Media Category.
- [REDACTED], Senior Assistant Director for Intramurals and Club Sports, was selected to officiate a 3A Girls High School Basketball tournament.
- Student Activities promoting “March to the Grave” event – March 2.
- SHSU Program Council hosted the 4th Annual “Build-a-Bae” event – 400 students participated (very popular with the students).
- Brianna Beigel crowned Miss Sam Houston.
- SHSU Co-Ed Cheerleading Squad -1st place in partner stunt category at the National Championship.

- [REDACTED] (Student Legal & Mediation Services) elected treasurer of the Alternative Dispute Resolution Section of the State Bar of Texas.
- LendEdu ranked SHSU Student Money Management Center 5th out of 50 collegiate programs.

Other Items:

- [REDACTED]
- Dr. Hoyt stated the next President Circle meeting will be Saturday, 4/14/18. One topic will be the value of a Bachelor's degree. Dr. Hoyt stated she will also use a version of this topic for the next roundtable discussion.
- Thursday, May 17 was the date suggested for the Cabinet End of the Year dinner. Members will check their availability.